



Battle Abbey School Guardianship Policy

Battle Abbey School requires that all boarding students whose parents are not resident in the EU have a UK based guardian.

The guardianship can be provided by a relative or friend of the family, provided that they are aged at least 21, or by a professional guardianship organisation. A relative or family friend undertaking to act as a guardian must be prepared to fulfil the following responsibilities:

- To be the main contact person for the school during term time. This involves being contactable at any time in case of emergency.
- Be willing to accommodate the pupil at short notice if they have to leave the school for any reason.
- To be resident in a location that enables them to travel to the school within 24 hours in the event that the pupil has to leave at short notice.
- To ensure that suitable arrangements are made for the pupil during school holidays. To provide or arrange accommodation if the pupil is not returning to their home country and to liaise with the school regarding the pupil's transfer to/from the school on the arrival and departure days.
- To liaise with the school regarding any permissions for the student during exeat weekends or similar. Not to give permission for the student to be absent from the school during term time without prior discussion with the school.
- To update the school of any change to the guardian's contact details.

Guardians are welcome to visit the school and to attend events such as Parent Consultation Evenings to assist the family in monitoring their child's progress.